

**CENTRE HALL BOROUGH COUNCIL
MEETING MINUTES
April 8, 2021**

COUNCIL MEMBERS PRESENT: President Kathryn Long; Vice-President C. Christine Cooper; Davis Araujo; Daniel Smith; Patrick Kelly; Patricia Krisch; and Dennis Buffington;

OTHERS PRESENT:

Kenny Strouse, Supervisor, Maintenance, Code Enforcement and Zoning Officer;
Philip Orndorf, Jr., Maintenance, Code Enforcement and Zoning Officer;
Beth Araujo, Borough Secretary; Ray Hankinson, Mayor; and John R. Miller, III, Solicitor;

CITIZENS PRESENT: Philip Bosal with Attorney Louis Glantz; and Peter Krum;

CALL TO ORDER: President Kathryn Long called the meeting of the Centre Hall Borough Council to order at 7:02 p.m.

CITIZENS:

1. Philip Bosak and Attorney Louis Glantz presented the 3rd set of Road Agreements for signing. There were two words added to one and the second document requires gravel berms to be added to both sides of the private road. Attorney Glantz will prepare a letter stating that Philip will install the berms if the Borough will pay for the stones – referencing the current maintenance agreement between the Borough and Mr. Bosak. A motion was made by Vice-President C. Christine Cooper and was seconded by Councilperson Davis Araujo, to approve signing the Agreements as long as Attorney Miller holds onto them until the letter is received from Mr. Bosak and Attorney Glantz: Ayes - 7; Nays – 0; Motion passed.
2. Peter Krum had a water softener that went bad and resulted with a high water bill. He asked the Council to consider reducing his bill. The Council was sympathetic to his plight and referred this to the Water Committee for consideration. Davis Araujo, Chairman of Water Committee, will be in touch with Mr. Krum advising him of the outcome/decision of the Water Committee.

APPROVAL OF THE MINUTES: A motion was made by Councilperson Dennis Buffington and was seconded by Councilperson Patrick Kelly, to approve the Minutes of the March 11, 2021 Council Meeting: Ayes - 7; Nays – 0; Motion passed.

FINANCIAL STATEMENT: A motion was made by Vice-President C. Christine Cooper and was seconded by Councilperson Daniel Smith, to approve the Financial Statement as presented for the month of March and to continue to pay the bills: Ayes – 7; Nays – 0; Motion passed.

ZONING / CODE ENFORCEMENT OFFICER'S REPORT: Nothing new to report.

STATE OF THE BOROUGH REPORT:

1. Picked up Brush – Leaves will be picked up next week
2. Repaired yards from water brakes
3. Will begin hot-patching once plants start up
4. Will be street sweeping next week – will broom out along Pennsylvania Avenue in preparation.
5. Finally received bid package for E. Locust Street Waterline replacement. Pre-bid meeting will be on April 20th, bids due on May 13th with a proposed 45-day project.
6. The Amish are considering selling property located on two sides of each of our properties at the Sharer/Reservoir. The Borough needs to look into fencing off both of these properties along with placing signage due to liability. Kenny will obtain fence pricing.

STATE OF THE BOROUGH REPORT - Continued:

7. The Grace Homan Estate was never settled. Currently there is one water line under the road that then services three buildings (2 homes and Shop). The engineer is looking possibilities to see if: one line can service three lots; if the one line can split on the north side of the road and then service the three lots; or is each lot will have to have its own line bored under the road.
8. SRBC is offering Grants for monitoring water levels. Currently Well #11 is monitored 24/7 but Wells 8 & 9 are grandfathered – we monitor but they are not linked into our SCADA system to be monitored 24/7. The Grant is offering \$1,500 per source. Kenny will price out for next meeting.
9. A “Letter of Capacity” is requested for the proposed Land Development Subdivision of 114 Emmanuel Drive. A motion was made by Councilperson Patrick Kelly and was seconded by Councilperson Daniel Smith, to approve sending a “Letter of Capacity” for 114 Emmanuel Drive: Ayes – 7; Nays – 0; Motion passed.

OLD BUSINESS:

1. Employee Handbook edits – Review Section “Policies and Procedures” page 9 for next meeting.
2. Comcast Franchise Agreement Renewal – This agreement is basically the same as the last one. The only difference is that the FCC sited that complimentary services are no longer allowed. Consensus was that the Borough would purchase services if needed in the future. A motion was made by Councilperson Patricia Krisch and was seconded by Councilperson Patrick Kelly to approve signing the agreement as is: Ayes – 7; Nays – 0. Motion passed.

NEW BUSINESS:

1. The Tri-Municipal Park, Inc. is requesting that the Centre Hall Borough apply for a DCNR matching Grant on behalf of Centre Hall Borough, Greg Township, and Potter Township for a pavilion, parking and trails. The matching contributions are designated from a Foundation. A motion was made by Vice-President C. Christine Cooper and was seconded by Councilperson Patrick Kelly, to approve applying for the DCNR Grant: Ayes – 7; Nays – 0; Motion passed.
2. PVRPC proposed bylaws revisions will be discussed at the next meeting.
3. Centre County Recycling and Refuse Authority – requests letters to the state legislators in Opposition to House Bill #255 – transferring recycling funds to the State’s General Fund – Centre County receives approximately \$1 million to help the County’s recycling programs throughout the County – loss of these funds will increase rates and/or the reduction of recycling programs such as drop off sites. A motion was made by Councilperson Daniel Smith and was seconded by Councilperson Patrick Kelly to approve sending letters: Ayes – 7; Nays – 0. Motion passed.
4. Davis Araujo requested that the budgeted contribution of \$5,500 be forwarded to the Tri-Municipal Park, Inc. for operating expenses. All three municipalities budgeted this amount and the funds are being requested at their municipal meetings. A motion was made by Councilperson Patrick Kelly and was seconded by Councilperson Daniel Smith to approve forwarding the municipal contribution of \$5,500 to TMP, Inc.: Ayes – 7; Nays – 0. Motion passed.
5. Davis Araujo requested a commitment letter for the DCNR Grant Application – this is a new requirement on the Grant Application. A motion was made by Vice-President C. Christine Cooper and was seconded by Councilperson Patrick Kelly to approve sending this commitment letter as long as all three municipalities agree: Ayes – 7; Nays – 0. Motion passed.
6. Centre County Grange Fair requested that the Borough’s letter granting permission for “Flagger Force” be edited to include PennDOT’s additional verbiage. The Borough would be taking on the liability. Council’s Consensus was to not take on this additional liability – request that Flagger Force add additionally insured for the Borough on their Certificate of Insurance.

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NEW BUSINESS - Continued:

7. The Centre Hall Fire Company requested permission to apply for a 1-day Special Permit - Liquor License to hold their upcoming Gun Raffle at the new Fire Station on May 22nd, 2021. A motion was made by Councilperson Patrick Kelly and was seconded by Councilperson Daniel Smith to grant permission for the Centre Hall Fire Company to apply for a 1-day Special Permit - Liquor License to hold their upcoming Gun Raffle at the new Fire Station on May 22nd, 2021: Ayes – 7; Nays – 0. Motion passed.
8. The closing date on purchasing 207 N. Pennsylvania Avenue is April 15th. A motion was made by Councilperson Daniel Smith and was seconded by Councilperson Patrick Kelly to authorize Kenny Strouse to go to the closing, sign the settlement statement, and present the cashier's check to purchase 207 N. Pennsylvania Avenue on behalf of the Centre Hall Borough: Ayes – 7; Nays – 0. Motion passed.

CORRESPONDENCE (INCOMING): Clear Water Conservancy 25th Annual Watershed Cleanup Day is Saturday, April 24th from 8am – 12pm.

MAYOR'S REPORT: Nothing new to report.

SOLICITOR'S REPORT: Nothing new to report.

COMMITTEE CHAIRPERSON REPORTS - from meetings they have called:

- A. **STREETS – KELLY** – Nothing new to report.
- B. **WATER – ARAUJO** – Nothing new to report.
- C. **POLICE – BUFFINGTON** – Nothing new to report.
- D. **SOLID WASTE AND SIDEWALKS – KRISCH** – Nothing new to report.
- E. **LIGHTS AND NUISANCE – SMITH** – Nothing new to report.
- F. **FIRE TAX – LONG/BUFFINGTON** – Meetings are scheduled for April 21st, July 21st, and October 20th.
- G. **FINANCE – COOPER** – Nothing new to report.
- H. **TREE – LONG** – Nothing new to report.
- I. **TRI-MUNICIPAL PARK, INC. (TMPinc.)– HANKINSON/ARAUJO** – Planting of 100 tree saplings is to take place later this month.

ADJOURNMENT: At 9:03 p.m., it was moved by Vice-President C. Christine Cooper and was seconded by Councilperson Daniel Smith to adjourn the meeting: Ayes – 7; Nays – 0. Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA, Centre Hall Borough Secretary