

**CENTRE HALL BOROUGH COUNCIL**  
**MEETING MINUTES**  
**September 13, 2018**

**COUNCIL MEMBERS PRESENT:** President Norma Crater; Vice-President Kathryn Long; Patricia Krisch; Davis Araujo; C. Christine Cooper; and Dennis Buffington;

**OTHERS PRESENT:**

Philip Orndorf, Jr., Maintenance, Code Enforcement and Zoning Officer;  
Beth Araujo, Secretary; and John R. Miller, III, Solicitor;

**CITIZENS PRESENT:** Harry Hockenberry; Mark Bigatel;

**CALL TO ORDER:** President Norma Crater called the meeting of the Centre Hall Borough Council to order at 7:00 p.m.

**CITIZENS:** Mark Bigatel – voiced his concerns about the completed sidewalk project. He said he is unable to get into his driveway and use his gravel parking. Pictures were provided by the Borough employees of the before and after sidewalk restoration project. Mark is to arrange a meeting at the Borough office and site location with his PennDOT representative and the Borough's employees; PennDOT representative; and solicitor. PennDOT has not approved Mr. Bigatel's application for a highway driveway permit nor has Mr. Bigatel submitted applications for driveway permit(s) to the Borough office. This is two separate properties in which he wants one large driveway for the two properties which doesn't meet the Zoning requirements. Mr. Bigatel was reminded of this during previous discussions while the sidewalks were being reconstructed.

**APPROVAL OF THE MINUTES:** A motion was made by Councilperson Dennis Buffington and was seconded by Councilperson C. Christine Cooper, to approve the Minutes of the August 8, 2018 Council Meeting: Ayes - 6; Nays - 0. Motion passed.

**FINANCIAL STATEMENT:** A motion was made by Vice-President Kathryn Long and was seconded by Councilperson Patricia Krisch, to approve the Financial Statement as presented for the month of August, and to continue to pay the bills: Ayes – 6; Nays – 0. Motion passed.

**ZONING / CODE ENFORCEMENT OFFICER'S REPORT:** Nothing new to report.

**STATE OF THE BOROUGH REPORT:**

1. The Borough received MXU's for the water department from State College Water Authority which upgraded to a new system. This is a considerable savings for the water department.
2. The office carpet is in dire state and should be replaced. A quote will be received for budgeting.

**OLD BUSINESS:**

1. A motion was made by C. Christine Cooper and was seconded by Councilperson Davis Araujo, to adopt Ordinance #175 Levying a Local Services Tax in the amount of \$10 per year to become effective January 1, 2019: Ayes - 6; Nays - 0. Motion passed.
2. SR144 Wall Evaluation Study update – PennDOT Central Office has approved the study and to include funds be added to the Unified Work Program for 2019-2022.
3. Fire Hydrant Grant Update – The approve projects list will be available on the DCED website the afternoon of September 18<sup>th</sup>.

**OLD BUSINESS - Continued:**

4. Tri-Municipal Park, Inc. is scheduled for the Pennvest closing on September 25<sup>th</sup>. For the closing the following documents need to be approved and signed:
  - a. Promissory Note and Loan Agreement - A motion was made by Vice-President Kathryn Long and was seconded by Councilperson Dennis Buffington, to sign the Promissory Note and Loan Agreement: Ayes - 6; Nays - 0. Motion passed.
  - b. Reimbursement Agreement - A motion was made by Councilperson C. Christine Cooper and was seconded by Councilperson Patricia Krisch, to sign the Reimbursement Agreement: Ayes - 6; Nays - 0. Motion passed.
  - c. Easement Agreement - A motion was made by Councilperson Dennis Buffington and was seconded by Councilperson Davis Araujo, to sign the Easement Agreement: Ayes - 6; Nays - 0. Motion passed.
5. Councilperson C. Christine Cooper reported that the Fire Agreement was edited again. Once reviewed by the group it will then go to the Fire Company for review.
6. Harry Hockenberry requested that a member of the Borough Council attend a Fire Company Building Committee Meeting along with a representative of Potter Township to explore options.

**NEW BUSINESS:**

1. A motion was made by Councilperson C. Christine Cooper and was seconded by Councilperson Davis Araujo to approve Water Application for 2739 L. Brush Valley Road: Ayes – 6; Nays – 0. Motion passed.
2. Mailing of the newsletter by folding and taping is not allowed due to the fact that our newsletter does not weigh enough. However, since it is local news and the post office allows the Gazette on the counter in the lobby, they will allow us to place the newsletter on the counter also. To mail in an envelope to each residence/business would be costly. Consensus was to mail to those who do not have post office boxes.
3. A motion was made by Vice-President Kathryn Long and was seconded by Councilperson Dennis Buffington, to approve Resolution #2018-4 Authorizing the adoption of a Security Benefit 457 Deferred Compensation Plan for the employees: Ayes – 6; Nays – 0. Motion passed.
4. The stormwater grate at the corner of N. Hoffer Avenue and Beryl Street was bent by the Centre Hall-Potter Elementary School's playground mulch delivery truck. Once all invoices have been received the school will reimburse the Borough for this expense.
5. The Coy Lutz Memorial Scholarship Fund requested that the Borough consider reducing or waving the amusement tax for the Memorial Rodeo event at the Centre County Grange Fair Park. Council discussed and consulted their Solicitor. Council has to deny this request due to how the Amusement Tax Ordinance is written.

**CORRESPONDENCE (INCOMING):**

1. Letter from the Centre County Library and Historical Museum thanking the Borough for the 2017 contributions and asking the Borough to consider a 2018 contribution.
2. Letter was received from Cindy France about the replacement tree purchased by the Borough for in front of her home. It is currently in stones, as recommended by the nursery, awaiting planting. Cindy went to view the tree and thinks it is too pencil like for her taste. She does not understand that it will look pencil like until it is planted in soil in which it will then branch out as it receives nutrients. Council's consensus was that we especially purchased that tree which was the tree of her choice and which is larger than the other trees normally purchased for her location therefore this is the tree which will be planted there.

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**MAYOR'S REPORT:** No report.

**SOLICITOR'S REPORT:** Nothing else to report.

**COMMITTEE CHAIRPERSON REPORTS - from meetings they have called:**

- A. **STREETS - COOPER** - Nothing new to report.
- B. **WATER - ARAUJO** - Nothing new to report.
- C. **FIRE AND POLICE - GUISEWHITE** - Nothing new to report.
- D. **SOLID WASTE AND SIDEWALKS - KRISCH** - Nothing new to report.
- E. **LIGHTS AND NUISANCE - LONG** - Nothing new to report.
- F. **FIRE TAX - GUISEWHITE** - Meeting postponed - on hold.
- G. **FINANCE - CRATER** - Nothing new to report.
- H. **TREE - LONG** - Need to plant more new trees. Nothing new to report.
- I. **TRI-MUNICIPAL PARK, INC. - HANKINSON/ARAUJO** - Construction is underway.

**ADJOURNMENT:** At 8:18 p.m., it was moved by Councilperson C. Christine Cooper and was seconded by Vice-President Kathryn Long to adjourn the meeting: Ayes - 6; Nays - 0.  
Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA,  
Centre Hall Borough Secretary