

**CENTRE HALL BOROUGH COUNCIL  
MEETING MINUTES  
July 13, 2023**

**COUNCIL MEMBERS PRESENT:** President Kathryn Long; Vice-President C. Christine Cooper; Daniel Smith; Patrick Kelly; and LuAnn Yearick;

**OTHERS PRESENT:**

Kenny Strouse, Supervisor, Maintenance, Code Enforcement and Zoning Officer;  
Philip Orndorf, Jr., Maintenance, Code Enforcement and Zoning Officer;  
LeDon Young, Mayor;

**CITIZENS PRESENT:** Devon McChesney; Matthew Roan; Terry & Carol Bickle and Business Partner Jennifer;

**CALL TO ORDER:** President Kathryn Long called the Meeting of the Centre Hall Borough Council to order at 7:00 p.m.

**CITIZENS:** Viewing Meeting - Devon McChesney; Matthew Roan;

1. Terry & Carol Bickle - requesting directional signage near intersection of SR144 and SR192 for "The Beaten Path" – Kenny stated that directional signage is currently not allowed in the sign ordinance. This could be given to the Planning Commission to research for a possible amendment to the ordinance. Carol would like something minimal – name of business and directional arrow. Could also add the Post Office and the Park.

**APPROVAL OF THE MINUTES:** A motion was made by Vice-President C. Christine Cooper and was seconded by Councilperson Daniel Smith, to approve the Minutes of the June 8, 2023 Council Meeting: Ayes - 5; Nays – 0; Motion passed.

**APPROVAL OF THE SPECIAL MEETING MINUTES:** A motion was made by Councilperson Patrick Kelly and was seconded by Councilperson Daniel Smith, to approve the Minutes of the June 26, 2023 Council Meeting: Ayes - 5; Nays – 0; Motion passed.

**FINANCIAL STATEMENT:** A motion was made by Councilperson Daniel Smith and was seconded by Vice-President C. Christine Cooper, to approve the Financial Statement as presented for the month of June and to continue to pay the bills: Ayes – 5; Nays – 0; Motion passed.

**ZONING / CODE ENFORCEMENT OFFICER'S REPORT:**

Parking Tickets or Warnings – 0; Zoning Permits – 0; CEO Letters - 0

**STATE OF THE BOROUGH REPORT:**

1. Plans for our sidewalk project are ready to go out for bid – one area with steps near old railway bed; there is an alternate section from Irvin Alley heading north on Pennsylvania Avenue to Water Street. A motion was made by Councilperson Patrick Kelly and was seconded by Councilperson Daniel Smith, to accept the drawings, plans and putting the sidewalk project out for bid: Ayes - 5; Nays – 0; Motion passed.
2. Paving projects update – Still working on the drawings.

**STATE OF THE BOROUGH REPORT - Continued:**

3. Kenny Strouse owns the Sharer Road. He talked to Attorney John Miller. Centre County is requiring Kenny to make a new agreement with all adjacent properties. The old agreement does not clarify who is to do what – old time handshakes. The new agreement will specify everyone's share. There six lots off of Kenny's road, (Kenny has 3, the Borough has 2 and Ralph Homan has 1). Kenny has updated the road by: putting in additional stone, rolling it, labor, use of skid steer and trucking - \$9,620.00. Kenny is asking for reimbursement for trucking & stone (\$7,000 divided by the 6 lots) asking Borough \$2,333 and Ralph \$1,167. New right-of-way agreements will be made and in place per the sub-division requirements. Reimbursement is tabled until an agreement is in place.
4. Update – pavers were to come today, however, due to their dump trucks being broken down, they now plan to come on Monday.

**OLD BUSINESS:** Where did we leave payment of Council and Mayor? Put back on next agenda.

**NEW BUSINESS:** A motion was made by Vice-President C. Christine Cooper and was seconded by Councilperson LuAnn Yearick, to approve water application for 175 Saffron Boulevard: Ayes - 4; Nays - 0; Motion passed.

**CORRESPONDENCE (INCOMING):** Nothing new to report.

**MAYOR'S REPORT:**

1. Policy water bill lost in mail – explain policy to new hire.
2. Thank you everyone for help with town-wide-yard-sale and placing on the Borough's sign.
3. Siren – still waiting for them to work on it. We are in tornado season and want the siren in place. We can tell them this is a priority for our community.

**SOLICITOR'S REPORT:** Nothing new to report.

**COMMITTEE CHAIRPERSON REPORTS - from meetings they have called:**

- A. **STREETS – KELLY** – Nothing new to report.
- B. **WATER – ARAUJO** – Nothing new to report.
- C. **POLICE – YEARICK** – Nothing new to report.
- D. **SOLID WASTE AND SIDEWALKS – KRISCH** – Nothing new to report.
- E. **LIGHTS AND NUISANCE – SMITH** – Nothing new to report.
- F. **FIRE TAX – LONG/YEARICK** – Next meeting is July 19<sup>th</sup>
- G. **FINANCE – COOPER** – Nothing new to report.
- H. **TREE – LONG** – Nothing new to report.
- I. **TRI-MUNICIPAL PARK, INC. (TMPinc.) – ARAUJO** – Nothing new to report.

**ADJOURNMENT:** At 8:24 p.m., it was moved by Vice-President C. Christine Cooper and was seconded by Councilperson LuAnn Yearick, to adjourn the meeting: Ayes - 5; Nays - 0. Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA,  
Centre Hall Borough Secretary

**CENTRE HALL BOROUGH COUNCIL  
SPECIAL MEETING MINUTES  
July 24, 2023**

**COUNCIL MEMBERS PRESENT:** President Kathryn Long; Vice-President C. Christine Cooper; Davis Araujo; Daniel Smith; Patricia Krisch; Patrick Kelly; and LuAnn Yearick;

**OTHERS PRESENT:**

Beth Araujo, Borough Secretary; and LeDon Young, Mayor;

**CITIZENS PRESENT:** Angela Mundy; Danielle Peters;

**CALL TO ORDER:** President Kathryn Long called the Special Meeting of the Centre Hall Borough Council to order at 7:00 p.m.

**NEW BUSINESS:**

1. The Hiring Committee met and reviewed resumes. Six were chosen for interviews. The top two will be here individually tonight to meet the Council. A brief description of this evenings two candidates was given - Angela Mundy; and Danielle Peters;
2. A motion was made by Councilperson Patrick Kelly and was seconded by Councilperson Patricia Krisch, to offer the Secretary/Treasurer position to Angela Mundy at \$21.00 per hour: Ayes - 7; Nays - 0; Motion passed.
3. President Kathryn Long made a phone call to Angela Mundy and offered the Secretary/Treasurer position to her in which she accepted over the phone. She was informed that an acceptance letter will be sent to her requesting that she sign and return the acceptance letter. Angela will give her current employer a two-week notice and begin as soon as possible in early August.
4. The Borough had a Line-of-Credit for the TMP along with both Gregg and Potter Townships to cover the Pennvest Loan which has been paid off – the line-of-credit was never used. A motion is needed to close this line-of-credit. A motion was made by Councilperson Patrick Kelly and was seconded by Councilperson Davis Araujo, to approve closing the JSSB \$50,000 line-of-credit: Ayes - 7; Nays - 0; Motion passed.

**ADJOURNMENT:** At 8:38 p.m., it was moved by Vice-President C. Christine Cooper and was seconded by Councilperson LuAnn Yearick to adjourn the meeting: Ayes - 7; Nays - 0. Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA,  
Centre Hall Borough Secretary