

**CENTRE HALL BOROUGH COUNCIL
MEETING MINUTES
June 8, 2023**

COUNCIL MEMBERS PRESENT: Davis Araujo; Patricia Krisch, Patrick Kelly; and Daniel Smith;

OTHERS PRESENT:

Kenny Strouse, Supervisor, Maintenance, Code Enforcement and Zoning Officer;
Philip Orndorf, Jr., Maintenance, Code Enforcement and Zoning Officer;
Beth Araujo, Borough Secretary; and John R. Miller, III, Solicitor;

CITIZENS PRESENT: Lindsay Puhlman; Matthew Roan;

CALL TO ORDER: In the absence of both the President and Vice-President – A motion was made by Councilperson Daniel Smith and was seconded by Councilperson Patrick Kelly, to appoint Councilperson Davis Araujo as Temporary President for tonight’s meeting: Ayes - 4; Nays – 0; Motion passed. Temporary President Davis Araujo called the Meeting of the Centre Hall Borough Council to order at 7:00 p.m.

CITIZENS: Viewing Meeting - Lindsay Puhlman; Matthew Roan;

1. Solicitor John R. Miller, III, thanked Beth Araujo for her many years of service and dedication to the Centre Hall Borough with special note that she will be missed upon her retirement this summer.

APPROVAL OF THE MINUTES: A motion was made by Councilperson Patrick Kelly and was seconded by Councilperson Daniel Smith, to approve the Minutes of the May 11, 2023 Council Meeting: Ayes - 4; Nays – 0; Motion passed.

FINANCIAL STATEMENT: A motion was made by Councilperson Daniel Smith and was seconded by Councilperson Patricia Krisch, to approve the Financial Statement as presented for the month of May and to continue to pay the bills: Ayes – 4; Nays – 0; Motion passed.

ZONING / CODE ENFORCEMENT OFFICER’S REPORT:

Parking Tickets or Warnings – 1; Zoning Permits – 0; CEO Letters - 1

STATE OF THE BOROUGH REPORT:

1. Sidewalk and Paving projects update – No new information.
2. A motion was made by Councilperson Patrick Kelly and was seconded by Councilperson Patricia Krisch, to approve writing a Letter of intent at this time to service water to Transducer Works: Ayes - 4; Nays – 0; Motion passed.
3. Hydrants are being replaced – trying to do two a day – should be done by next Wednesday
4. Recap from PSAB Conference:
 - a. KC Signs – Digital – to receive an email – will bring their demo trailer to show sixes, lettering and pricing;
 - b. Fireworks have changed their use statewide – made legal in Pennsylvania in 2018 – currently there is a 12% tax to the state general fund but now going into the agriculture fund with part to go to the EMS; grants for Fire Service; Fire Companies to receive funds; Legal Dates everywhere are July 1st, 2nd, 3rd, & 4th; Labor Day; Memorial Day; and New Year’s Eve;
 - c. Hiring employees
 - d. Pennsylvania is short on Water Operators
 - e. Fire Service – municipalities are trying to make them accountable for tax payers dollars
 - f. Grants are too hard to get, the paperwork too hard to apply for

OLD BUSINESS:

A motion was made by Councilperson Patrick Kelly and was seconded by Councilperson Patricia Krisch, to approve and adopt the revised Employee Handbook: Ayes - 4; Nays - 0; Motion passed.

NEW BUSINESS:

1. A motion was made by Councilperson Daniel Smith and was seconded by Councilperson Patrick Kelly, to approve Beth Araujo attending the PAMA Conference July 30 – August 2: Ayes - 4; Nays - 0; Motion passed.
2. A motion was made by Councilperson Patrick Kelly and was seconded by Councilperson Daniel Smith, to approve forwarding an approval letter to Joshua Cone for the Ironman 70.3 Pennsylvania – SR144; SR2006 through the Centre hall Borough: Ayes - 4; Nays - 0; Motion passed.
3. A motion was made by Councilperson Patricia Krisch and was seconded by Councilperson Patrick Kelly, to approve a \$250 contribution to the Penns Valley Penguins: Ayes - 4; Nays - 0; Motion passed.
4. Route 45 Getaway Request – consensus was to pass on this at this time.
5. Superintendent Kenny Strouse requested that a Hiring Committee be formed to review the resumes that have been submitted – Temporary President Davis Araujo appointed a Hiring Committee – President Kathryn Long; Councilperson Daniel Smith; and Superintendent Kenny Strouse.

CORRESPONDENCE (INCOMING): Nothing new to report.

MAYOR'S REPORT: Nothing new to report.

SOLICITOR'S REPORT: Nothing new to report. Reminder – on Vacation in July

COMMITTEE CHAIRPERSON REPORTS - from meetings they have called:

- A. **STREETS – KELLY** – Nothing new to report.
- B. **WATER – ARAUJO** – Hydrants being replaced.
- C. **POLICE – YEARICK** – Nothing new to report.
- D. **SOLID WASTE AND SIDEWALKS – KRISCH** – Nothing new to report.
- E. **LIGHTS AND NUISANCE – SMITH** – Nothing new to report.
- F. **FIRE TAX – LONG/YEARICK** – Next meeting is July 19th
- G. **FINANCE – COOPER** – Nothing new to report.
- H. **TREE – LONG** – Nothing new to report.
- I. **TRI-MUNICIPAL PARK, INC. (TMPinc.) – ARAUJO** – Nothing new to report.

ADJOURNMENT: At 7:46 p.m., it was moved by Councilperson Patricia Krisch and was seconded by Councilperson Daniel Smith to adjourn the meeting: Ayes - 4; Nays - 0. Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA,
 Centre Hall Borough Secretary

**CENTRE HALL BOROUGH COUNCIL
SPECIAL MEETING MINUTES
June 26, 2023**

COUNCIL MEMBERS PRESENT: President Kathryn Long; Vice-President C. Christine Cooper; Davis Araujo; Daniel Smith; Patricia Krisch, Patrick Kelly; and LuAnn Yearick;

OTHERS PRESENT:

Beth Araujo, Borough Secretary; and LeDon Young, Mayor;

CITIZENS PRESENT: None present

CALL TO ORDER: President Kathryn Long called the Special Meeting of the Centre Hall Borough Council to order at 7:00 p.m.

NEW BUSINESS:

1. A motion was made by Vice-President C. Christine Cooper and was seconded by Councilperson Patrick Kelly, to approve hiring Beth Araujo as a consultant at \$45 per hour, provide her with a phone and computer for 1-year commencing on August 12, 2023 with contract to be drawn up: Ayes - 6; Nays - 0; Abstain - 1; (Spouse) Motion passed.
2. The Hiring Committee met and reviewed resumes. Four were chosen for interviews. The top three will be here individually tonight to meet the Council. A brief description of this evenings three candidates was given - Harley Rote; Dianna Meckley; and Brandi Marks;
3. A motion was made by Councilperson Davis Araujo and was seconded by Councilperson Daniel Smith, to offer the Secretary/Treasurer position to Harley Rote at \$17.50 per hour: Ayes - 7; Nays - 0; Motion passed.
4. A motion was made by Vice-President C. Christine Cooper and was seconded by Councilperson LuAnn Yearick, to Authorize Beth Araujo, if Harley Rote declines, to then make an offer for the Secretary/Treasurer position to Brandi Marks at \$17.50 per hour: Ayes - 7; Nays - 0; Motion passed.

ADJOURNMENT: At 9:28 p.m., it was moved by Vice-President C. Christine Cooper and was seconded by Councilperson LuAnn Yearick to adjourn the meeting: Ayes - 7; Nays - 0. Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA,
Centre Hall Borough Secretary