

**CENTRE HALL BOROUGH COUNCIL
MEETING MINUTES
November 12, 2015**

COUNCIL MEMBERS PRESENT: President Joe Hammaker; Vice President Jack Muthersbaugh; Lynn Dutrow; Philip Cahill; Kathryn Long; and Norma Crater;

OTHERS PRESENT:

Kenny Strouse, Supervisor, Maintenance, Code Enforcement and Zoning Officer;
Philip Orndorf, Jr., Maintenance, Code Enforcement and Zoning Officer;
Beth Araujo, Borough Secretary; Ray Hankinson, Mayor; and John R. Miller, III, Solicitor

CITIZENS PRESENT: Fred M. Henry, Surveyor; C. Eugene Dutrow; and Patricia A. Kirsch;

CALL TO ORDER: President Joe Hammaker called the meeting of the Centre Hall Borough Council to order at 7:00 p.m.

CITIZENS:

1. Fred M. Henry, Surveyor presented a proposed subdivision of 215 & 219 North Pennsylvania Avenue to the Borough Council. He has shown this preliminary proposed subdivision to Centre County for their review and comments in which Centre County would need a letter stating that this proposed subdivision meets and exceeds the zoning requirements. DEP will need a signed waiver stating that the property already has both water and sewer connections; that there will be no new building upon the property for this subdivision; and an agreement is being created for the sharing of parking at each location of the proposed subdivision. Zoning Officer Kenny Strouse stated that this is currently a nonconforming property that cannot be made more nonconforming. As it stands now, it does not meet setbacks nor green space requirements. Kenny also stated that this proposed subdivision needs to be formerly presented to Centre County. Then, Centre County sends copies to the Municipality and Zoning Officer for review, comment and requests a letter stating that it either meets and/or exceeds the zoning requirements of the Borough or documentation as to why it does not meet the zoning requirements. Mr. Henry stated that he will make a formal presentation to Centre County and proceed from there.
2. C. Eugene Dutrow presented his concerns with the development of the new homes behind his property due to the past drainage issues where Grandview Road drains off the roadway down the swale behind his property. When the developer graded the new homes property, he did not leave the drainage swale, he stock piled a topsoil mound along the edge of Mr. Dutrow's property eliminating this drainage swale that was created for the Grandview development's drainage to the sinkhole. With this drainage swale being blocked, Mr. Dutrow is concerned that the water will flood his property. Kenny Strouse will look into the regulations regarding this issue. Councilperson Lynn Dutrow stated that the Grandview development has put a lot of rain down the swale into the sinkhole in the past. The Centre County Conservation may have some advice for this issue.
3. Patricia A. Kirsch was present to view the Council Meeting proceedings in preparation for her term as Councilperson beginning January 2016.

APPROVAL OF THE BUDGET MINUTES: A motion was made by Councilperson Lynn Dutrow and was seconded by Councilperson Philip Cahill, to approve the Budget Minutes of the October 26, 2015 Special Meeting: Ayes - 6; Nays - 0. Motion passed.

APPROVAL OF THE MINUTES: A motion was made by Vice President Jack Muthersbaugh and was seconded by Councilperson Lynn Dutrow, to approve the Minutes of the October 8, 2015 Council Meeting: Ayes - 6; Nays - 0. Motion passed.

FINANCIAL STATEMENT: A motion was made by Councilperson Kathryn Long and was seconded by Councilperson Norma Crater, to approve the Financial Statements as presented for the month of October 2015 and to continue to pay the bills: Ayes – 6; Nays – 0. Motion passed.

ZONING / CODE ENFORCEMENT OFFICER'S REPORT:

1. Two Parking Tickets and Five Warnings were issued along North Pennsylvania Avenue
2. Two Zoning Permits were issued for driveways: Lynn Breon and Barbara McNitt. Councilperson Lynn Dutrow requested that the slopes be checked so that the drainage is not upon the roadway.

STATE OF THE BOROUGH REPORT:

1. Leaves are being collected. The leaf vacuum truck is working well with no major issues.
2. Replaced 69 water meters so far this year.
3. Susquehanna River Basin Commission (SRBC) came to review our records and our well houses for regulation compliance. They requested a copy of the 1-year monitoring information from the Rudy Wells that Mr. Casselberry did. We did not have a copy of this in our records so Mr. Casselberry was contacted. We are to receive a copy along with our engineer and SRBC to place in each of our records. SRBC's regulations require the well meters to be changed every five years. Replacement meters have been ordered since ours are at the five year old mark. Once replaced, the old meters will be sent to be recalibrated for use at the next change out.
4. Randy Auman Construction gave a quote for replacing the front door using the existing lock and closure for \$1,385.00. He can cut and place a mail slot in the new door. A motion was made by Councilperson Norma Crater and was seconded by Councilperson Lynn Dutrow, to approve replacing the front door using the existing lock and closure for \$1,385.00: Ayes - 6; Nays - 0. Motion passed.
5. Kenny Strouse received new boiler/heating system quotes: Ingrams \$8,400; JJ Powell \$8,695 – can be converted to natural gas; Nittany Oil \$15,964 Gas and \$13,240 Oil; Joseph T. Berrena \$17,730; Stanley Bierly's \$13,000 - \$16,000 depending upon options. A motion was made by Councilperson Lynn Dutrow and was seconded by Vice President Jack Muthersbaugh, to approve purchasing the new boiler/heating system quote from JJ Powell \$8,695.00: Ayes - 6; Nays - 0. Motion passed.
6. Tri-Municipal Park land / Well Drilling update – They will be coming next week to begin with the casing reset then with the grouting of the wells to be followed by the 24 hour pump testing and the camera recording of the production wells.
7. First Street has Stormwater issues. Nittany Engineering proposal from street view is to move Garbrick's runoff into a catch area and to design a new Stormwater conveyance structure to the end of the street for an estimate of \$2,000.00. Councilperson Lynn Dutrow stated that there is already a swale there, why not run the water to the drain across at Hoffer Avenue. Kenny is to have Nittany Engineering look at paving the swale the other way to the drain across the street at Hoffer Avenue.

OLD BUSINESS:

1. Kenny Strouse and John R. Miller, III are to meet to prepare an agreement between the three municipalities in which the Centre Hall Borough controls the 400' area around each well head for Zone 1 protection and placement of the roads to each of the new wells. Kenny is to forward a copy of the well locations map to Mr. Miller.

**CENTRE HALL BOROUGH COUNCIL MEETING MINUTES
NOVEMBER 12, 2015****OLD BUSINESS - Continued:**

2. Centre Hall Fire Company had a special meeting to discuss cutting the costs of the new building. It was decided to propose to the municipalities that one engine bay and the two antique apparatus bays be cut from the drawing, leaving seven engine bays. This would decrease the costs by approximately \$100,000.00. Potter Township accepted this proposal. The Fire Company will move forward to have the engineering completed to receive an estimated cost for this project.
3. Potter Township also agrees that this project would not have to be bid with prevailing wage since it will be financed through a bank in which the fire company will be making mortgage payments.

NEW BUSINESS:

1. President Hammaker asked the Councilpersons to consider increasing the employee's retirement amount in the employee Handbook. Beth Araujo was asked to forward information to the Councilpersons for consideration.
2. President Hammaker and Beth Araujo attended a LED Street Light seminar in which information was received about the process. The average savings in this area is 30 – 50%. A motion was made by Vice President Jack Muthersbaugh and was seconded by Councilperson Kathryn Long, to proceed with paperwork to convert to LED Street Lights: Ayes - 6; Nays - 0. Motion passed.
3. President Hammaker asked if the Councilpersons would want to revisit the proposed budget to move reserved funds into the 2016 budget for completing more projects. The consensus was that the funds were already designated and reserved. If a project is moved forward, the funds are already available. Therefore, changes do not need to be made to the proposed budget at this time.

CORRESPONDENCE (INCOMING): Nothing new to report.

MAYOR'S REPORT: Nothing new to report.

SOLICITOR'S REPORT: The Verizon Cell Tower Agreement has been signed by the three municipalities and Penn State's attorney. It was sent to Verizon for their signature three weeks ago. Once it is signed and returned, the package will then be forwarded to DCNR for their approval of this fourth site for the cell tower.

COMMITTEE REPORTS:

- A. **STREETS –COOPER** – Nothing new to report. Kenny Strouse is purchasing signs for Pine Alley at North Hoffer Avenue since there is a residence on Pine Alley. Councilperson Kathryn Long asked if there is a need to readdress the parking along the north side of SR2006 in the Village Commercial district. It is a very tight squeeze from the traffic light heading west.
- B. **WATER – MUTERSBAUGH** – Nothing new to report.
- C. **POLICE – DUTROW** – Nothing new to report.
- D. **SOLID WASTE AND SIDEWALKS – CAHILL** –
 1. Do any of the sidewalks need sealed? Kenny Strouse - not this year.
 2. Kenny stated that 10 or 11 Ash trees need to come down. One may be able to be saved for another year but needs trimmed up - consensus was to take it down. The arborist will be coming in the next several weeks to trim the dead limbs out of trees and will take down the ash trees. Kenny is to ask him to also take down the tree at 119 N. Pennsylvania Avenue.
 3. Councilperson Norma Crater asked if the sidewalks on the east side of Pennsylvania Avenue, south of Wilson Street were included in the grant proposal. Beth Araujo stated no only SR2006.

COMMITTEE REPORTS - Continued:

- E.** Norma stated that Potter Township has several citizens in wheelchairs along the stone wall area which use our sidewalks to get to their school bus stops. Our sidewalks and Potter Township's need to be replaced. Discussion was held - this can be a small project that the employees could handle.
- F. LIGHTS AND NUISANCE – LONG** – Nothing new to report.
- G. FIRE TAX – LONG** – Nothing new to report.
- H. FINANCE – CRATER** – Nothing new to report.

ADJOURNMENT: At 8:52 p.m., it was moved by Councilperson Norma Crater and was seconded by Vice President Jack Muthersbaugh to adjourn the meeting: Ayes – 6; Nays – 0. Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA,
Centre Hall Borough Secretary