

**CENTRE HALL BOROUGH COUNCIL
MEETING MINUTES
October 11, 2018**

COUNCIL MEMBERS PRESENT: President Norma Crater; Vice-President Kathryn Long; Patricia Krisch; Davis Araujo; C. Christine Cooper; William Guisewhite; and Dennis Buffington;

OTHERS PRESENT:

Kenny Strouse, Supervisor, Maintenance, Code Enforcement and Zoning Officer; Philip Orndorf, Jr., Maintenance, Code Enforcement and Zoning Officer; Beth Araujo, Secretary; and John R. Miller, III, Solicitor;

CITIZENS PRESENT: Lindsay Covalt and David Baucht - PVEMS; Harry Hockenberry; Mark Bigatel; Greg Yearick;

CALL TO ORDER: President Norma Crater called the meeting of the Centre Hall Borough Council to order at 7:00 p.m.

CITIZENS:

1. Lindsay Covalt and David Baucht gave a PVEMS update presentation. Of the 5,558 mailboxes in the Penns Valley Area only 1,500 had memberships in 2017. Copies of the mailer for 2018 were provided with extras to encourage citizens to become members. With memberships, if you are transported you are only charged a portion from your Insurance company.
2. Greg Yearick was unable to stay for the meeting. Greg gave information to Kenny Strouse to present. Greg would like to open one of the train box cars for hosting wine tasting events. Kenny referred this to John Miller, Solicitor for comment. The Borough is a dry Borough and does not control Liquor Licenses. Greg will have to do research on this to see if he would need his own license or if the Liquor Control Board would allow the hosting of wine tasting events.

APPROVAL OF THE MINUTES: A motion was made by Councilperson William Guisewhite and was seconded by Councilperson Dennis Buffington, to approve the Minutes of the September 13, 2018 Council Meeting with one spelling correction: Ayes - 6; Nays - 0. Motion passed.

FINANCIAL STATEMENT: A motion was made by Councilperson C. Christine Cooper and was seconded by Councilperson Davis Araujo, to approve the Financial Statement as presented for the month of September, and to continue to pay the bills: Ayes - 7; Nays - 0. Motion passed.

ZONING / CODE ENFORCEMENT OFFICER'S REPORT: Nothing new to report.

STATE OF THE BOROUGH REPORT:

1. Completed Brush Collection
2. Collecting Leaves
3. Would Council like to submit for a paving project grant? A motion was made by Councilperson Patricia Krisch and was seconded by Vice-President Kathryn Long, to approve applying for a Centre County Liquid Fuels Funding Assistance in the amount of \$20,000 for the 2019 Paving Project: Ayes - 7; Nays - 0. Motion passed.
4. Columbia Gas Update - awaiting agreements due to fund from the grant being open records. Once agreements are signed, construction of the substation would begin first, then the main line through town. They will be working in borough for a few years. The whole town will be resurveyed.

STATE OF THE BOROUGH REPORT - Continued:

5. The Borough owns the land above Kelly Street in which several large oak trees are leaning over towards a home. We have also lost several big trees at the wells. Is there any interest in logging at the wells and the above Borough land? Kenny was asked to contact our Forrester to evaluate and see what the benefits are with a sustainable approach.
6. A quote in the amount of \$3,850 was received to pave the catch basin that goes nowhere. Paving this catch basin will still cause puddling due to there being no slope to move the stormwater.

OLD BUSINESS:

1. SR144 Wall Evaluation Study update – moving forward with engineering study.
2. Fire Hydrant Grant Update – The approve projects list will be available on the DCED website the afternoon of September 18th – we were not approved for this grant.
3. Mark Bigatel did not make or arrange the meeting at the Borough office and site location with his PennDOT representative and the Borough's: employees; PennDOT representative; and solicitor. He decided to bypass what he verbally agreed to and went directly to the Borough's PennDOT representative. Mark stated that PennDOT is requesting a letter from the Borough stating that Mark can at his expense change the sidewalks. Discussion was held. Kenny stated that he wants Mark to be responsible for any liability of changing the sidewalks including drainage issues. Kenny asked for an agreement to be written to hold the Borough harmless if someone gets hurt on the sidewalk or due to drainage issues. Reminder - the garage and house are on two separate deeds and are two separate properties each requiring permits. A motion was made by Councilperson Davis Araujo and was seconded by Councilperson C. Christine Cooper, to approve sending a letter created by John Miller with Kenny Strouse that Mark can move forward as long as he meets all PennDOT and the Borough's Zoning requirements including permits from both PennDOT and Centre Hall Borough and signs the agreement: Ayes – 7; Nays – 0. Motion passed.
4. Fire Agreement Update – CHFC President Davis Araujo thanked the Borough representatives for their assistance with Potter Township on Potter Township's Fire Agreement which was presented to the Fire Company for signatures. The CHFC will not sign the agreement as written and referred it to the CHFC Solicitor for review and suggested edits. Potter Township is holding their citizen's Fire Tax money hostage for release only if the CHFC signs Potter Township's Governance Agreement allowing a Board of Directors to take over operations of the Fire Company.

NEW BUSINESS:

1. The Tri-Municipal Park, Inc. Budget was presented for approval. A motion was made by Vice-President Kathryn Long and was seconded by Councilperson William Guisewhite to approve the Tri-Municipal Park, Inc. proposed 2019 Budget: Ayes – 7; Nays – 0. Motion passed.
2. A motion was made by Councilperson Patricia Krisch and was seconded by Councilperson Dennis Buffington, to approve budget contributions to the CHFC for Children's Fire Prevention materials; Centre Hall Library; Penns Valley Historical Society; and Penns Valley EMS second half of 2018: Ayes – 7; Nays – 0. Motion passed.
3. A motion was made by Councilperson William Guisewhite and was seconded by Councilperson C. Christine Cooper, to approve purchasing hotdogs, buns & condiments for Halloween Trick-or-Treating on Wednesday, October 31, 2018, from 6:00 - 8:00 p.m.: Ayes - 7; Nays - 0. Motion passed.
4. A motion was made by Councilperson Dennis Buffington and was seconded by Councilperson Davis Araujo, to approve the Centre Hall Community Christmas PennDOT application for Special Events Permit closing a section of SR2006 on December 7th from 6:30-7:00pm: Ayes – 7; Nays – 0. Motion passed.

CENTRE HALL BOROUGH COUNCIL MEETING MINUTES
October 11, 2018**NEW BUSINESS - Continued:**

5. A motion was made by Councilperson C. Christine Cooper and was seconded by Vice-President Kathryn Long, to approve BVC Flooring quote of \$3,614.92 for replacing the office carpet including removal and disposal of existing carpet: Ayes - 7; Nays - 0. Motion passed.

CORRESPONDENCE (INCOMING):

1. Thank you card from the Progress Grange #96 for blocking off the alleys/streets for the 2018 Children's Fair.
2. Two letters of request for contributions – Centre Home Care and Penns Valley Elementary and Intermediate School Parent Teacher Organization.

MAYOR'S REPORT: No report.

SOLICITOR'S REPORT: Nothing else to report.

COMMITTEE CHAIRPERSON REPORTS - from meetings they have called:

- A. **STREETS –COOPER** – Nothing new to report.
- B. **WATER – ARAUJO** – Nothing new to report.
- C. **FIRE AND POLICE – GUISEWHITE** – Nothing new to report.
- D. **SOLID WASTE AND SIDEWALKS – KRISCH** – Nothing new to report.
- E. **LIGHTS AND NUISANCE – LONG** – Nothing new to report.
- F. **FIRE TAX – GUISEWHITE** – Meeting postponed – on hold.
- G. **FINANCE – CRATER** – Nothing new to report.
- H. **TREE – LONG** – Nothing new to report.
- I. **TRI-MUNICIPAL PARK, INC. – HANKINSON/ARAUJO** – Had Pennvest Closing.

Kenny Strouse requested council to consider for Budgeting Purposes:

1. T-tag set up like last years with a 2018 chassis – rough cost \$48,500 – 51,860 (2019 chassis are a 10-month wait), a bed for \$24,500 plus salt spreader, etc. for roughly \$80,000.
2. Since we did not receive the grant for fire hydrant replacement may we receive a quote for installation of fire hydrants we have on hand? Consensus was to receive a quote.

ADJOURNMENT: At 8:43 p.m., it was moved by Councilperson C. Christine Cooper and was seconded by Councilperson Davis Araujo to adjourn the meeting: Ayes – 7; Nays – 0. Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA,
Centre Hall Borough Secretary

CENTRE HALL BOROUGH COUNCIL
BUDGET MEETING MINUTES
October 29, 2018

COUNCIL MEMBERS PRESENT: President Norma Crater; Davis Araujo; C. Christine Cooper; William Guisewhite; and Dennis Buffington;

OTHERS PRESENT:

Kenny Strouse, Supervisor, Maintenance, Code Enforcement and Zoning Officer;
Beth Araujo, Borough Secretary;

CITIZENS PRESENT: None

CALL TO ORDER: President Norma Crater called the meeting of the Centre Hall Borough Council to order at 7:00 p.m.

NEW BUSINESS:

1. The preliminary Borough Budget Report was looked at and gone through by line item omitting line items connected with payroll until last.
2. A 2.8% COLA payroll increase was added to those line items connected to payroll.
3. Consensus was to increase Water rate from \$3.00 per 1,000 gallons used to \$3.10 per 1,000 gallons used.
4. Further discussion on purchasing a t-tag in 2019 using designated and reserved funds.

ADJOURNMENT: At 8:49 p.m., it was moved by Councilperson C. Christine Cooper and was seconded by Councilperson William Guisewhite to adjourn the meeting: Ayes – 5; Nays – 0. Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA